

INDEPENDENT FINANCIAL REVIEW PANEL

ON FRIDAY 6 JANUARY 2012

IN ROOM 28 PARLIAMENT BUILDINGS

APPROVED

Present: Pat McCartan, Chairman
Alan McQuillan
Dr Etta Campbell

In attendance: Georgie Campbell, Secretary
Richard Stewart, Director of Corporate Services (Agenda Item 6)

1 APOLOGIES

1.1 There were no apologies

2 DECLARATION OF INTERESTS

2.1 No interests were declared in relation to the issues scheduled for discussion.

3 MINUTES OF PREVIOUS MEETING (21 November 2011)

3.1 The draft minutes of the meeting of 21 November 2011 were agreed and their inclusion on the IFRP website was approved.

**ACTION: SECRETARY TO ARRANGE FOR THE MINUTES TO
BE PLACED ON THE IFRP WEBSITE**

4 NOTE OF WORKSHOP MEETING ON 8 DECEMBER 2011

4.1 The Panel noted the contents of the report of this meeting and highlighted areas where further investigation would be required.

4 MATTERS ARISING

4.1 Action Points

The Panel noted that the Action Points from the previous formal meeting on 21 November 2011 had been completed. All those from the workshop meeting on 8 December 2011 which were scheduled for completion had been achieved.

6 INITIAL PROPOSALS

- 6.1 The Panel discussed its initial proposals with Richard Stewart and in particular the practicalities in relation to the implementation of these and the cost implications.
- 6.2 Dr Campbell and Mr McQuillan undertook to consider the papers prepared and circulated by Mr McCartan and to discuss their views on these at the meeting on 13 January 2012.

ACTION: DR CAMPBELL AND MR MCQUILLAN

7 PwC REPORT

- 7.1 The Panel took receipt of the final PwC Report which had arrived earlier that day. They agreed that it was a useful Report which delivered the information which had been requested.

8 REPORT OF VISIT BY PROFESSOR CHATTERJI

- 8.1 Mr McCartan and Dr Campbell, who had attended the meetings with Professor Chatterji said that the visit had been very useful and informative. The Panel agreed that they might wish to use the services of Professor Chatterji in a specialist advisory capacity in the future.

9 FURTHER CONSULTATION RESPONSE

- 9.1 The Panel noted the response which had been received from a political party.

10 PR STRATEGY

- 10.1 It was agreed that the Secretary should have an initial meeting with Susie Brown, the Assembly's Head of Communications to discuss the media launch of their Report and Determination and that Ms Brown should be invited to the Panel's meeting on 13 January 2012 to discuss this issue.

ACTION: GEORGIE CAMPBELL TO ARRANGE

11 UPDATES

11.1 Budget and Website

The Panel noted the expenditure in relation to the IFRP budget to 6 January 2012 and also the number of page views on their website.

12 ANY OTHER BUSINESS

- 12.1 The Panel agreed to meet with one of the bidders for the recent procurement of research information to give them feedback as had been requested.

ACTION: GEORGIE CAMPBELL TO ARRANGE

13 DATES OF NEXT MEETINGS

10 am on 13 January 2012 (Workshop)

10am on 20 January 2012 (Workshop)

10am on 27 January 2012 (Workshop)