

MINUTES OF THE MEETING OF THE INDEPENDENT FINANCIAL REVIEW PANEL

Monday 18 April 2016, 10:00 am

ROOM 248, PARLIAMENT BUILDINGS

Present: Mr Pat McCartan (Chairperson)
Dr Etta Campbell
Mr Alan McQuillan

In attendance: Simon Burrowes

1. Apologies

None.

2. Declaration of interests

None.

3. Minutes of previous meetings

All minutes had been cleared.

4. Matters Arising

None.

5. Publication/communication of 2016 Determination and Report

The Panel reviewed the publication and communication of its 2016 Determination and felt that events had run smoothly and that all those who needed to be communicated with had been. It was agreed to continue to monitor the situation.

6. 2016 Determination: Queries

Finance had submitted a schedule containing a number of queries/issues that had come to light in the aftermath of publication of the Determination. The Panel discussed the schedule, agreed responses to all the queries/issues raised and asked that Simon respond to Finance. **[Action: Simon]**

7. Pensions Determination

Simon reported that a formatted draft of the draft pensions Determination had been approved by HR. Some editorial corrections need to be made at which stage he will seek final approval for publication, hopefully by the end of the week. **[Action: Simon]**

8. Annual Report

Simon reported that he had started drafting the Panel's report for 2015/16 and hopes to have a draft ready for perusal within a fortnight. The Chair agreed to draft a foreword. **[ACTION: Chairperson and Simon]**

9. SARC meeting

The Panel discussed the issues that it wished to raise during its meeting with SARC the following day and asked that copies of correspondence between the Panel and Mr Reaney be provided for SARC. **[Action: Simon]**

10. Draft protocol/memorandum of understanding

The Panel discussed the draft protocol/MoU that had been tabled at a previous liaison meeting. The Panel were very supportive of the idea and agreed that a revised and strengthened draft be sent to Mr Reaney. **[Action: Simon]**

11. Date of next meetings

A meeting will be held with SARC on Tuesday 19 April and the Panel agreed to meet on Tuesday 26 April.

Meeting ended 13.25 pm