

MINUTES OF THE MEETING OF THE INDEPENDENT FINANCIAL REVIEW PANEL

WEDNESDAY 13 JANUARY 2016

ROOM 241, PARLIAMENT BUILDINGS

Present: Mr Pat McCartan (Chairperson)
Dr Henrietta Campbell
Mr Alan McQuillan

In attendance: Mrs Shauna Mageean
Mr Simon Burrowes
Mr Jonathan McMillen

1. Apologies

None

2. Declaration of interests

Mr McQuillan declared in interest regarding a complaint by his family member to the Ombudsman in connection with council award of contracts to persons linked to a political party.

3. Minutes

The minutes of the meetings of 8 January 2016 were agreed.

4. Matters Arising

Draft letters to PNSI and the Clerk/Chief Executive

Draft correspondence was agreed for issue (**ACTION: Shauna**)

Correspondence received from the Clerk of Standards in respect of a code of conduct for Members' staff

The Panel agreed that clarification should be sought in respect of comments within the Committee on Standards and Privilege's report on the Review of the Code of Conduct and Guide to the Rules Relating to the Conduct of Members (**ACTION: Shauna**)

5. Review of updated cross check paper and;

6. Discussion with Jonathan McMillen, Legal Services on outstanding issues

The Panel had discussions with Mr McMillen regarding outstanding issues to be clarified for inclusion in the draft determination.

7. Consideration of draft report

The Panel agreed that Shauna would bring a revised draft of the report to the Panel meeting of 21 January 2016 (**ACTION: Shauna**)

8. Forward work programme

The Panel noted that Louise Anderson, Finance Office would attend the next meeting to discuss pension provisions.

9. Date of next meeting

The next meeting will be held on Friday 15 January 2016. The Panel noted that Mr McQuillan may not be able to attend.