

# MINUTES OF THE MEETING OF THE INDEPENDENT FINANCIAL REVIEW PANEL

Wednesday 23 MARCH 2016, 12:30 pm

## ROOM 29, PARLIAMENT BUILDINGS

**Present:** Mr Pat McCartan (Chairperson)  
Dr Etta Campbell  
Mr Alan McQuillan

**In attendance:** Mrs Shauna Mageean  
Mr Simon Burrowes

### 1. Apologies

None.

### 2. Declaration of interests

None.

### 3. Minutes of previous meetings

The minutes of the meeting of 21 March 2016 were agreed.

### 4. Matters Arising

The Panel's 2016 Determination and Report had been produced by Simon and Shauna; Simon had instructed Legal Services to draft the Pensions Determination.

### 5. Publication/communication of Determination and Report

The Panel discussed the publication/communication of the Determination and report, which had happened prior to the meeting. Simon and Shauna confirmed that all those to be informed had been.

### 6. Pensions Determination

The Panel physically signed off the pension scheme rules. Simon advised that he will circulate the draft Determination when it becomes available. **[Action: Simon]**

### 7. Dates of Next Meetings

The Panel agreed to meet again on Monday 18 April, ahead of a planned meeting with SARC the following day. The Panel also agreed to meet prior to that date if required to sign off on the Pensions Determination, although that may be able to be done electronically.

*Meeting ended 12.50 pm*