

# MINUTES OF THE MEETING OF THE INDEPENDENT FINANCIAL REVIEW PANEL

Tuesday 26 April 2016, 10:00 am

ROOM 248, PARLIAMENT BUILDINGS

**Present:** Mr Pat McCartan (Chairperson)  
Dr Etta Campbell  
Mr Alan McQuillan

**In attendance:** Simon Burrowes

**1. Apologies**

None.

**2. Declaration of interests**

None.

**3. Minutes of previous meetings**

The minutes of the meeting of 18 April were cleared.

**4. Matters Arising**

Pat provided a short recap of the meeting with SARC the previous week. A draft note of the meeting had been produced and clearance from SARC was awaited.

**[ACTION: Simon]**

**5. 2016 Determination: Finance Queries**

Following the previous meeting, Simon had forwarded a response to Finance in respect of all the queries/issues raised. Finance had responded in a letter, received that morning. The Panel considered the letter and asked Simon to respond. **[Action: Simon]**

**6. Handbook**

The Director of Corporate Services, Richard Stewart, had written to the Panel and enclosed a copy of the draft Members Handbook in relation to the 2016 Determination; copies had been forwarded to the Panel members in advance of the meeting. The Panel were impressed by the high quality of the draft, discussed the content in detail and asked Simon to draft an appropriate response to reflect its views. **[Action: Simon]**

## **7. Pensions Determination**

Simon reported that the Panel and HR had already noted their approval of the draft Determination and that, once confirmation had been received from Legal Services, he would arrange for publication. **[Action: Simon]**

## **8. Annual Report**

Simon provided the Panel with a draft framework for its report for 2015/16. The Chair agreed to draft a foreword. **[ACTION: Chairperson and Simon]**

## **9. Draft protocol/memorandum of understanding**

Simon advised the Panel that, further to the draft protocol/MoU that had been forwarded to Mr Reaney the previous week, he had become aware of the service level agreement (still extant) between the Panel and secretariat. It was agreed to discuss the two documents at the next liaison meeting, which Simon was asked to arrange. **[Action: Simon]**

## **10. Correspondence**

The Panel considered email correspondence dated 19 April from the Policing Board which, inter alia, was enquiring whether the Panel's 2016 Determination affected the Board's payment of expenses to those of its members who are MLAs. The Panel was clear that expenses paid to MLAs for work done in relation to appointments as Policing Board members was a matter for the Board. Simon was asked to respond accordingly. **[ACTION: Simon]**

## **11. Date of next meeting(s)**

To be confirmed.

*Meeting ended 12.30 pm*